1.3.1 – Institution integrates crosscutting issues relevant to professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum.

- **Professional Ethics**

B.Com II Semester Syllabus (CBCS)

Entrepreneurship Development-II

Theory: 80
Practical: 20

Objectives :

1). To provide knowledge and information about Entrepreneurship Development.
2). To provide knowledge and create ability for setting up an enterprise within given Environment.

1.	**Entrepreneurship** -Evolution of the concept -Characteristics -Growth in India -Role of Entrepreneurship in Economic Development	05
2.	**Emerging Trends in Entrepreneurship Development.** -Women Entrepreneurship: Concept, Functions, Problems, Growth. -Rural Entrepreneurship: Meaning, Nature, Need & Importance, Problems -Traditional Pattern of Entrepreneurship in India	10
3.	**Entrepreneurship Development Programme** -Need for EDP -Objectives of EDP -Contents of EDP -Phases of EDP -Evaluation of EDP	15
4.	**Project Identification & Resource Management** -Meaning of Project -Project Identification -Project Selection -Resources of (Finance, Material, Market, Man power, Power, Land & Building) -Preparation of Project	15
5.	**Project Preparation** -Introduction about Project -Background about Project (Product/Service) -Brief information about Product, Marketing, Resources generation etc. -Requirements of Project: Required Resources, Budget, Plant, Machinery & Other related things (Based on fixed and working capital approach) -Processing, Duration required and expected outcome -Marketing, Services etc. (Project selection or Project Preparation should be based on such a project which is currently working in your environment and known to the students, Support factual information, data and documents.	15

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- **Professional Ethics**

CBCS Pattern Syllabus w.e.f. June 2018 Onwards
Faculty of Commerce
B.Com. F.Y. (First Semester)
(Elective Paper)
Entrepreneurship Development - I

Theory-80
Practical/Sessional -20

Unit I: **Entrepreneur:**
Concept of Entrepreneur Definition, Characteristics, Functions, Entrepreneurs and Intrapreneur. Role of an Entrepreneur in Economic Development.

Unit II: **Entrepreneurship:**
Concept, Meaning, Definition, Characteristics, Importance of Entrepreneurship, Challenges, Issues & Barriers of Entrepreneurship.

Unit III: **The Dynamic New Trends of Entrepreneurship:**
Startup Accelerators, Student Sandbox and Business Labs, Crowd Funding, Venture Capital, Co-Working Spaces, Boot Camps, Online Entrepreneurship Degree.

Unit IV: **Evolution of Entrepreneurship in 21st Century:**
Essential of 21st Century Entrepreneurship, Importance of Entrepreneurship in 21st Century. Start-up Schemes, Start-up India, Stand up India, Pradhan Mantri Kaushal Vikas Yojana, Skill India.

Unit V **Project Identification:**
Meaning, Definition, Classification, Project Life, Project Formulation & Feasibility, Information Centers in India.

Suggested Readings:

1. Entrepreneurship Development: S.S Khanka, Sultan Chand & Co. Ltd.
2. Fundamentals of Entrepreneurship: G.S. Sudha, Ramesh Book Depot.
3. Entrepreneurship Development: E. Gordon & K. Natarajan, Himalaya Publishing House.
3. Entrepreneurship Development: Colombo Plan Staff College for Technician Education, Manila, TaTa McGraw Hill
4. Small Scale Industries and Entrepreneurship: Vasant Desai, Himalaya Publishing House.
5.Project Planning & Control: N. P. Agarwal & Dr. B. K. Mishra, Indus Valley Publications, New Delhi.

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- **Professional Ethics**

B.Com IInd Semester Syllabus (CBCS)
Business Organisation And Management

Theory: 80
Practical: 20

Objective: The course aims to provide basic knowledge to the students about the organisation and management of a business enterprise.

Contents

Unit 1: Foundation of Indian Business **Lectures: 12**

Manufacturing and Service Sectors; Small and Medium Enterprises; Problems and Government policy. India's experience of liberalization and globalization. Technological innovations and skill development. 'Make in India' Movement. Social responsibility and ethics

Emerging opportunities in business; Franchising, Outsourcing, and E-commerce.

Unit 2: Business Enterprises **Lectures: 12**

Forms of Business Organization: Sole Proprietorship, Joint Hindu Family Firm, Partnership firm, Joint Stock Company, Cooperative society; Limited Liability Partnership; Choice of Form of Organization. Government - Business Interface; Rationale and Forms of Public Enterprises. International Business. Multinational Corporations.

Unit 3: Management and Organization **Lectures: 12**

The Process of Management: Planning; Decision-making; Strategy Formulation.

Organizing: Basic Considerations; Departmentation – Functional, Project, Matrix and Network; Delegation and Decentralization of Authority; Groups and Teams.

Unit 4: Leadership, Motivation and Control **Lectures: 12**

Leadership: Concept and Styles; Trait and Situational Theory of Leadership.

Motivation: Concept and Importance; Maslow Need Hierarchy Theory; Herzberg Two Factors Theory. Control: Concept and Process.

Unit V: Functional Areas of Management **Lectures: 12**

Marketing Management: Marketing Concept; Marketing Mix; Product Life Cycle; Pricing Policies and Practices Financial Management: Concept and Objectives; Sources of Funds – Equity Shares, Debentures, Venture Capital and Lease Finance. Securities Market, Role of SEBI. Human Resource Management: Concept and Functions; Basic Dynamics of Employer – Employee Relations.

1.3.1 – Institution integrates crosscutting issues relevant to professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum.

- **Professional Ethics**

Contemporary Urban Issues

Objective: Urbanization is irreversible process in all over world so as in India. The number of cities and the demographic population is increasing day by day. As the result of it several issues of planning and distribution of means are raised, so this course is design to create understanding and analytical capacity among students about urbanization, urban Communities, urban planning and urban problems.

Unit I: Urbanization
- Meaning, Definition of Urbanization
- Emergence of cities
- Migration

Unit II: Problems of Urbanization
- Unemployment and Poverty
- Crime, Prostitution
- Juvenile delinquency

Unit III: Urban Planning
- Housing and Slums
- Urban infrastructure
- Scarcity of space

Unit IV: Globalization and urban change
- Implications of globalization for cities and planning
- Mega Projects
- Jawaharlal Nehru Urban Renewal Mission

Reference:

- Alfred De'souza 'The Indian City: Poverty, economy and urban development', Manohar Publications, New Delhi
- Desai A. R & Pillai S D ' Slums and Urbanization', Popular Prakashan, Mumbai
- Ramchandran R 'Urbanization and urban systems in India ' OUP, New Delhi
- Edwar W Soja 'Post Metropolis, critical studies of cities and regions' Oxford Blackwell 2000
- Fawa F Sylvia 'New Urbanism in word perspectives' T Y Cowell, New York.

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- **Professional Ethics**

B.A. First Year

SEMESTER - I

Paper Code - 101

(Effective from academic year 2013-14)

BASIC CONCEPTS OF POLITICAL SCIENCE

Total: 50 marks
Examination: 50 marks

1) State **Periods Allotted: 15**

1.1 Meaning and Nature
1.2 Elements of state
1.3 Theories of origin of state: Divine theory, Social Contract theory, Evolutionary theory

2) Government **Periods Allotted: 15**

2.1 Meaning and Definition
2.2 Organs of Government: Legislature, Executive and Judiciary
2.3 Types of Government: Unitary, Federal, Parliamentary & Presidential

3) Sovereignty **Periods Allotted: 15**

3.1 Meaning, Definition & Types
3.2 Austin's Theory of Sovereignty
3.3 Pluralistic Theory of Sovereignty

4) Citizenship & Rights **Periods Allotted: 15**

4.1 Citizenship: Meaning, Types and methods of acquisition
4.2 Meaning, Definition and Types of Rights and Duties

1.3.1 – Institution integrates crosscutting issues relevant to professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum.

- **Professional Ethics**

वी.ए. द्वितीय वर्ष : द्वितीय भाषा (SL. Hindi)

प्रश्नपत्र -III सामान्य हिंदी :३

तृतीय सत्र - (Semister -III)

सत्र पद्धति २०१४ से लागू

उद्देश्य :

१) साहित्य आस्वादन अभिरूची का परिसंस्कार

२) जीवन मूल्यों के प्रति आस्था

३) अत्याधुनिक इलेक्ट्रानिक माध्यमों का परिचय

अध्ययन -अध्यापन प्रक्रिया

१) व्याख्यान पद्धति

२) लेखन एवं पठन कौशल वृद्धि लिए अभ्यास

३) दृक-श्रव्य माध्यम का प्रयोग

पाठ्यपुस्तक :

अ.गद्य के विविध आयाम, संपा.-प्रो.जयमोहन एम.एस., वाणी प्रकाशन, नई दिल्ली

- **पाठ्यक्रम में समाविष्ट रचनाएँ**

१) आत्मवृत्त : मेरा जीवन

२) रेखाचित्र- नीलकंठ मोर

३) संस्मरण -कमला

४) निबंध- शिरीष के फुल

५) यात्रावृत्त - चीडो पर चाँदनी

आ. प्रयोजनमूलक हिंदी

१) प्रयोजनमूलक भाषा

अ) भाषा का स्वरूप एवं महत्त्व

आ) भाषा की परिभाषा, विशेषताएँ एवं प्रकार्य

इ) वैश्वीकरण के परिप्रेक्ष्य में हिंदी भाषा का महत्त्व

२) भाषा शिक्षण : स्वरूप एवं प्रक्रिया

अ) भाषा शिक्षण की प्रक्रिया,

1.3.1 – Institution integrates crosscutting issues relevant to professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum.

- **Professional Ethics**

SEMESTER IInd

PAPER NO. 03:- HISTORY OF THE MARATHA'S

(A.D.1707-A.D.1818)

	Periods
1. Transfer of power from Chatrapati to Peshwa- Causes, Chatrapati Shahu, Balaji Vishwanath.	10
2. Peshwa Bajirao First and expansion of Maratha Power.	10
3. Third Battle of Panipat- cause and consequences.	08
4. Revival of Maratha power- Peshwa Madhavrao First.	06
5. Anglo – Maratha relations.	05
6. Decline of the Maratha power – causes and Consequences.	06
7. Changes in the administrative system of Peshwa Period – Social structure, position of women, religious Life during Peshwa period, Judicial system.	15
Toyal periods	60

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- **Professional Ethics**

SYLLABUS

COMPULSORY ENGLISH COURSE

B.A. /B.COM. /B.SC. /B.S.W. /B.F.A. FIRST YEAR

THE COURSE OF COMPULSORY ENGLISH CONSISTS OF ONE PAPER TO BE STUDIED IN TWO SEMESTERS.

TITLE OF THE PAPER: ***LEARNING LANGUAGE SKILLS*-I: PAPER-I, II**
CODE OF THE PAPER: **CLE- 1**
AIM OF THE COURSE
*To strengthen students' ability in listening, speaking, reading and writing both at practical and theoretical level.
OBJECTIVES OF THE COURSE
*To introduce students to the grammatical properties in order to enable them to write and speak English consciously.
*To train them both in precision and in appropriate use of language through prose reading.
*To acquaint students with a keen and subtle way in which the English language is used.

CONTENT OF THE COURSE (SEMWISE)
SEMESTER ONE
PAPER-I: *LEARNING LANGUAGE SKILLS-I* 50 MARKS
UNIT ONE: **PROSE** 15 MARKS
1) *Happy Prince*- Oscar Wilde
2) *Good Manners*- J.C. Hill
3) *The Eyes Are Not Here*- Ruskin Bond
4) *Forgetting*- Robert Lynd
5) *Home Coming*- Rabindranath Tagore
UNIT TWO: POETRY 15 MARKS
1) *One Day I Wrote Her Name upon the Strand*- Edmund Spenser
2) *Ode on Solitude*- Alexander Pope
3) *If*- Rudyard Kipling
4) *My Love Is Like Red Red Rose*- Robert Burns
5) *Stopping by Woods on a Snowy Evening*- Robert Frost

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- **Professional Ethics**

DEPARTMENT OF POLITICAL SCIENCE
M.A. SYLLABUS

Course Code: PSC- 435 No. of. Credits : 04 Semester : II (M.A.Course)		
Course Title: **Public Administration**		
Assignments / Sesssional: 20 Marks		
Semester Exams: 80Marks		
Course Objectives: To acquaint the students with the concept of Public Administration. its theories, management and organization and to imbibe its significance as a growing discipline in all walks life.		
Pre-Requisites:		
Units	Course Content	Hours
I	Basic Concept of Pub-Administration, Meaning, Nature and Scope, Approaches to the study Public Administration, New Pub-Administration.	12
II	Theories of approaches, Classical scientific, Management, Bureaucratic, Decision Making, Ecological & systems development administration.	12
III	Chief Executive, Functions of Chief Executives, Line and Staff Agencies in India, Cabinet secretariat prime minister office, planning commission	12
IV	Globalization, Liberalization & Pub-Administrative reforms changing role of public sector in the context of liberalization, Public private relations.	12
V	Good Governance, Transparency, Right to Information, (RTI) Ombudsman, Lokpal & Lokayukta.	12
	Total Sixty Hours includes contact Hours	60

1.3.1 – Institution integrates crosscutting issues relevant to professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum.

- **Professional Ethics**

M. COM. FIRST SEMESTER

SUBJECT : MANAGEMENT PROCESS AND ORGANIZATIONAL BEHAVIOR

COURSE CODE:- **COM-401** **No. of Credits : 4** **Semester : Ist**

Subject Title : Management Process and Organizational Behavior

Course Objectives : To enhance quality management abilities of a student.

Unit	Course Content	Periods
1.	Evolution of Management Thought, Schools of Management Thought, Role of management in globalized world and its growing significance.	12
2.	Functions of Management – Planning, Organizing, Centralization & Decentralization, Controlling and Co-ordination and Staffing. Organizational Behaviour – Concept, Relationship between Management and Organizational Behaviour, emergence and ethical perspective, attitude, perception, learning, personality.	12
3.	Motivation – Concept and theories of motivation	12
4.	Group Dynamics and Team Development – Group Dynamics, Meaning & Significance, Types of Grops, Group Formation Development, Group Composition.	12
5.	Organizational Conflict – Dynamics and management, Sources, Patterns, Levels and Types of Conflict, Tradiational and Modern Approaches to conflict, functional and dysfunctional organizational conflicts, Conflict Resolution.	12

Suggested Readings :

1) Sherlekar "Management Value Oriented Holistic Approach", Himalaya Publishing – 2007.
2) Stephen Robbins " Organizational Behavior", Prentice Hall of India-2005.

Additional Readings :

1) Terry George "Principles of Management'.